

<b>SUBJECT:</b>	<i>Exemption to the Joint Contracts Procedure Rules – Leisure Consultants</i>
<b>REPORT OF:</b>	<i>Director of Services – Steve Bambrick</i>
<b>RESPONSIBLE OFFICER</b>	<i>Head of Healthy Communities, Martin Holt</i>
<b>REPORT AUTHOR</b>	<i>Principal Leisure &amp; Wellbeing Manager Paul Nanji 01494 732110</i>
<b>WARD/S AFFECTED</b>	<i>Not ward specific</i>

## 1. Purpose of Report

- 1.1 To report to Cabinet that an exemption to the joint Contracts Procedure Rules has been granted by Management Team.

### RECOMMENDATION

That Cabinet note that Management Team agreed an Exemption to the Joint Contracts Procedure Rules, to permit Leisure Consultants Knight Kavanagh and Page to undertake the recent community consultation and feasibility studies in relation to the redevelopment of Chiltern Pools Leisure Centre.

## 2. Reasons for Recommendation

In order to comply with the joint Contracts Procedure Rules exemptions authorised by Management Team must be reported to the next appropriate Cabinet Meeting.

## 3. Content of report

- 3.1 The joint CDC / SBDC Contracts Procedure Rules set out the approach to dealing with all aspects of Procurement. They state at A6 that:
- The Councils must comply with these Contracts Procedure rules at all times. However there are sometimes valid reasons why an exemption from one or more elements of these rules is required.*
- All exemptions must be formally approved by Management Team, and shall be reported to the next appropriate Cabinet meeting.*
- 3.2 The Council is currently investigating redeveloping Chiltern Pools leisure centre site in to a new Leisure/Community facility.
- 3.3 In 2016 Knight Kavanagh and Page (KKP) secured works from the Council through a competitive tender process to undertake a Leisure Needs Feasibility study to replace Chiltern Pools. During the course of undertaking this work KKP gained specialist knowledge for the site also developing positive relationships with key stakeholders such as Lindfield Nursery, Amersham U3A and Amersham Community Association.

3.4 Given this specialist knowledge and the associated time delay of undertaking a tender process Management Team agreed on the 9<sup>th</sup> August 2017 to an exemption from the requirement to obtain competitive tenders, enabling the Council to instruct Knight, Kavanagh and Page to continue undertaking the additional consultation, business feasibility and design plans for the Chiltern Pools project.

**4. Options**

N/A.

**5. Corporate Implications**

Financial – KKP's fees will be met from allocated budgets to support the Chiltern Pools project.

**6. Links to Council Policy Objectives**

There are no direct links to the policy objectives.

<b>Background Papers:</b>	None except those referred to in the report.
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